

Quick orientation for friend activity contact person

As a friend activity contact person, you ensure that those who need a friend can find company

As a friend activity contact person, you promote diverse friend activities within your branch. You make sure that as many as possible of those who feel lonely can feel joy in their daily lives and that new volunteers can take part in the activities. Volunteer friends alleviate loneliness and social exclusion.

In the branch board, you ensure that information flows smoothly between the board and the activity groups. You get to hone your communication and interaction skills. You also have the chance to develop our organisation's friend activities and social well-being promoting activities. A key partner of yours is the friendship coordination team, who bring together volunteer friends and those in need of a friend. You cooperate with the team in planning the friend pair activities, groups, events and Valentine's Day campaign as well as supporting the well-being of volunteers.



Your most important duties:

- Representing the friend activities and social well-being promotion activities in the branch board.
- Preparing an action plan and budget. Overseeing statistics and reports and developing and coordinating the activities together with the friend activity team.
- Supervising the friend path and ensuring that an adequate number of friend courses are arranged, friends are guided and supported in their duties and that friends are allocated to those who need them. Ensuring that the branch arranges diverse friend activities to meet the needs of the region.
- Ensuring that the friend coordination team has access to adequate equipment, such as computers, phones and a designated phone number.
- Cooperating with the branch's multicultural activities and informal caregiver support activity contact persons.
- Ensuring together with the friend coordination team that friend volunteers have peer meetings or other gatherings.
- Ensuring that friend activities and other social well-being activities are a strong part of the branch's readiness to help.

Start with these:

- Task-specific training: Friend course
- Meetings and trainings arranged by the district
- Friend coordination course, if necessary
- Rule book
- Volunteer online service RedNet: [friend activity pages](#) and branch office

In this position, you will be supported by:

- The branch board
- The district sponsor
- Other volunteers in charge of friend activities, the friend coordination team
- District employees in charge of social well-being activities